**IACIP Board Meeting (via Zoom)**

11:00 – 12:00 (noon, EDT), September 2, 2020

**In Attendance:** Lu Gao, Baoshan Huang, , Jenny Liu, Xueyan Liu, , Xianmin Shi, Zhanping You, Hao Wang, Kelvin Wang, Xiong Zhang, , Zhanmin Zhang, Mingjiang Tao

1. **Introduction** – **Prof. Baoshan Huang** (the President) called the board meeting to order. Prof. Huang also provided updates on planned three workshops (the first one will focus about recycling with Prof. Louay Mohammad and Hosin Lee as speakers, 1st week of October; the second one will be about Durability that will be led by Prof. Xianming Shi; Profs. Zhanping You and Hao Wang will help out with the workshop; and the third one will about Smart Pavement, which will be led by Prof. Linbing Wang)
2. **Nomination Committee – Prof. Shihui Shen** (Chair): i. The next VP for the next term: Shihui recommended the board members to nominate and self-nominate candidates for the next VP; ii. Nomination for new board members will be discussed during the TRB meeting next January, and Prof. Shen asked the board members to contact nomination committee regarding this; iii. Prof. Shen asked the board to discuss whether IACIP will still hold the review for Excellent Graduate Student Awards. Some concerns and issues were raised: since no onsite TRB next year, no additional financial support will be coming. Prof. Jenny Liu suggested that IACIP still review and select the awards, because a certificate is still worthwhile even without monetary award; Prof. Baoshan Huang also thought IACIP still needs to do the award review this year. In addition, Prof. Baoshan Huang asked the board to consider reinstate the board membership for Prof. Haifan Wen and the issue will be further discussed.
3. **Newsletter –** Prof. Leng updated the board with the status of Newsletter: it will be a bit late this year but the committee are working on it, which will be ready in two or three weeks. Prof. Zheng asked the board members to send the newsworthy contents and future events (e.g., conferences, workshops, etc.) asap. Prof. Jenny Liu asked about the time period covered in the current newsletter. Prof. Zheng explained that currently there is one newsletter per half year. Prof. Shihui Shen will provide an update for the status of Changsha conference next year. Prof. Hao Wang asked whether student poster competition will be included in the current newsletter. The board need to upload the latest newsletter to the IACIP website. Prof. Shihui Shen recommended to invite Mr. Yilong Liu to the board given that he had helped with newsletter and other activities so much. Prof. Zhanping You reminded that the board had decided to allow some non-board members to participate in the board meeting (e.g., European members). Prof. Baoshan Huang mentioned the importance and the impact of IACIP’s wechat groups.
4. **Treasury Report – Prof. Jenny Liu** provided the board with the financial status of the board and reported the income and spending over the year, especially during IACIP annual workshop and banquet. The board thanked Prof. Kelvin Wang for his continuous donations and recognized Prof. Xueyan Liu’s great job with securing financial donations.  The tax filling of IACIP was also briefly discussed.
5. **Activity Committee** – Prof. Hao Wang provided updates about the preparation of the annual workshop and annual conference. i. The annual conference will be postponed to next year; ii. for the annual workshop: the board should nominate a chair; and Qing Lv was recommended as the chair responsible for the poster and keynote speaker; the poster presentations will be done through virtual meetings. Prof. Baoshan Huang commented on the potential candidate of the workshop chair and asked if the board members have someone else in mind; Prof. Jenny Liu suggested the board to nominate other candidates for the workshop in a week. Prof. Baoshan Huang also asked the board to consider when the annual workshop will be held? Other details of the annual workshop will be left to work out by the activity committee and the workshop chair. Prof. Shihui Shen asked Prof. Hao Wang about the annual conference regarding the universities who expressed the interest in holding future conferences. Prof. Hao Wang will follow up with Beijing University of Architectural Engineering and see if they are still be interested in co-hosting the conference in 2022. Prof. Shihui Shen explained that Southwest university of Science and Technology was very interested in co-hosting the annual conference in 2022.
6. The meeting was adjourned at 12 pm.